



Bharatiya Vidya
Bhavan

Bhavan's Vivekananda College

of Science, Humanities & Commerce
Autonomous College - Affiliated to Osmania University
Accredited with 'A' grade by NAAC
Sainikpuri, Secunderabad - 500094



NAAC RE-ACCREDITATION - 2ND CYCLE

Criterion VII

Institutional Values and
Best Practices

7.1.10

Human Values and
Professional Ethics
Monitoring Committee

Submitted to

National Assessment and Accreditation Council

BHAVAN'S VIVEKANANDA COLLEGE
Sainikpuri, Secunderabad

CODE OF CONDUCT COMMITTEE

The **Code of Conduct Committee** is framed to surveil the guidelines and practices of the Bhavan's Vivekananda College and to ensure that the students enrolling in various programs follow the guidelines with utmost sincerity.

The Bhavan stands for the reintegration of Indian Culture. In the present scenario, the confluence of technological advancements and the fundamental values of Indian culture has resulted in the turbulence which calls for an endeavor to offer guidelines to the young minds. The need to usher the bundle of energies towards the academic destination through the healthy path of moral and ethical conduct is a huge onus on the College other than imparting an ambience of academic excellence.

Dedicated to serve this scholastic domain, Bhavan's Mission is

- To provide quality education, in both general education and discipline-specific courses.
- To provide a strong academic foundation of knowledge and skills for further educational pursuits and career opportunities.
- To inculcate scientific and research skills.
- To adapt and to lead a group of committed and competent individuals, dedicated to the process of nation building.

Thus, to promote students' growth and to protect the academic sanctity of this esteemed educational institution the codes of conduct are framed and all the students are requested to be well conversant with this Code, which will also be available on the official website of the college.

The committee has there been framed to plan and implement codes of conduct for the students enrolled with the College and take guard of the misconducts or malpractice which might take place in the college campus or during the activities related to College outside the College Campus.

The College has a coherent and an effective anti -ragging policy in place which is based on the 'UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009'. The UGC Regulations have been framed in view of the directions issued by the Hon'ble Supreme Court of India to prevent and prohibit ragging in all Indian Educational Institutions and Colleges. The said UGC Regulations shall apply mutatis mutandis to the College. The Anti- Ragging Cell of the College remains active and vigilant throughout the year to curb any such misconducts in the Campus.

The functions of the Code of Conduct Committee are

- To ensure a disciplined environment in the College
- To promote healthy peer relations
- To provide academic growth along with the necessary ethical grooming
- To patronize academic integrity

DURATION : 2 Years (2018-20)

CODE OF CODUCT COMMITTEE

Members of the Cell :-

- | | | | |
|-------------------------|---|---|-------------------------|
| 1) Prof.Y.Ashok | : | Chairperson | <i>Y.A</i> |
| 2) Mrs.B.Niraimathi | : | Coodinator | <i>Personnel</i> |
| 3) Dr. C Kameswari | : | Head, Dept. of Languages. | <i>Dr. C. Kameswari</i> |
| 4) Mrs. L V Kamala Devi | : | Asst. Professor, Dept. of Commerce | <i>Kamala</i> 7/6/18 |
| 5) Mr.N. Bhaskar | : | Lecturer, Dept. of Computer Science. | <i>N. Bhaskar</i> |
| 6) Dr. Kavitha Lal | : | Asst. Professor, Dept. of Management Studies. | <i>Kavitha Lal</i> |

Y.A
Prof. Y ASHOK 7/6/18

PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)



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CODE OF CONDUCT COMMITTEE MEETING-2020

A meeting of the Code of Conduct Committee was held on May 22, 2020. The following members attended the meeting:

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|------------------------|---|--|
| 1) Prof Y Ashok | : | Chairperson |
| 2) Mrs B Niraimathi | : | Coordinator |
| 3) Dr C Kameswari | : | Head Dept of Languages |
| 4) Mrs L V Kamala Devi | : | Asst Professor, Dept of Commerce |
| 5) Mr N Bhaskar | : | Lecturer, Dept of Computer Science |
| 6) Dr Kavitha Lal | : | Asst Professor, Dept of Management studies |

Action Plan /Resolutions Taken

- 1) In view of the pandemic, there is a need to train the faculty with the latest ICT tools and Remote teaching strategies. A Faculty Development Programme to be organized for the Teaching staff in collaboration with University of Hyderabad, UGC, HRD Centre to train the faculty.
- 2) An online Induction Programme to be organized for the freshers batch, UG I year 2019-20, to acquaint them with the code of conduct of the college and the values of Bhavan.
- 3) A Staff Development Programme for Non-Teaching staff will be organized to train them with the latest ICT tools for effective handling of administrative work.

Action Taken report- 2020

1) Faculty Development Programme on “Building Competency for Online Teaching”

The Department of Languages and Internal Quality Assurance Cell (IQAC) of the college in collaboration with University of Hyderabad, UGC, HRD Centre organized an online Five –Day Faculty Development Programme for the teaching staff of Bhavan’s Vivekananda College from 6-10 June, 2020.

The chief guest on Day 1 was Swami Bodhmayanandaji ,*Director, Vivekananda Institute of Human Excellence, Sri Ramakrishna Math, Hyderabad*. He stated that the only solution for mankind, to come out of this pandemic crisis, is not to run after temporal pleasures but to aspire for transformation and spiritual empowerment through yagna (sacrifice) and Sadhana(dedication).

The Resource Person for Day 2 , Dr Usha Vasthare spoke on the Topic: “Evolve A New You Through Stress”. The next three days were completely dedicated for hands on training for the teaching fraternity with the various ICT enabled teaching tools for creating, developing and delivering online courses.



2) Five Day Faculty Development Programme on “Professional development for Non-Teaching Staff”

The Department of Languages in association with the Internal Quality Assurance Cell (IQAC) of the college organized an online Five-Day Faculty Development Programme for the non-teaching staff of Bhavan’s Vivekananda College from 3-7 November, 2020.

Principal, Prof. Y Ashok welcomed the chief guest and all the participants of the FDP. The Chief guest and resource person for the inaugural session was **Swami Bodhamayanandji, VIHE, R K Math**. Dr Usha Vastare, resource person discussed various ways of managing stress at workplace. Ms K Subhadra spoke on work ethics and how to maintain a positive attitude for success at the workplace. Ms Lakshmi Vadapalli, English faculty, Dept of Languages conducted a session on the theme “Technical skills for administrative work”. She explained some useful tips on Microsoft office- Microsoft Word and Excel to the staff that could make office work smoother and faster. Fun Games, Quiz and team building activities were also organized to boost the staff morale and to establish good work relations.



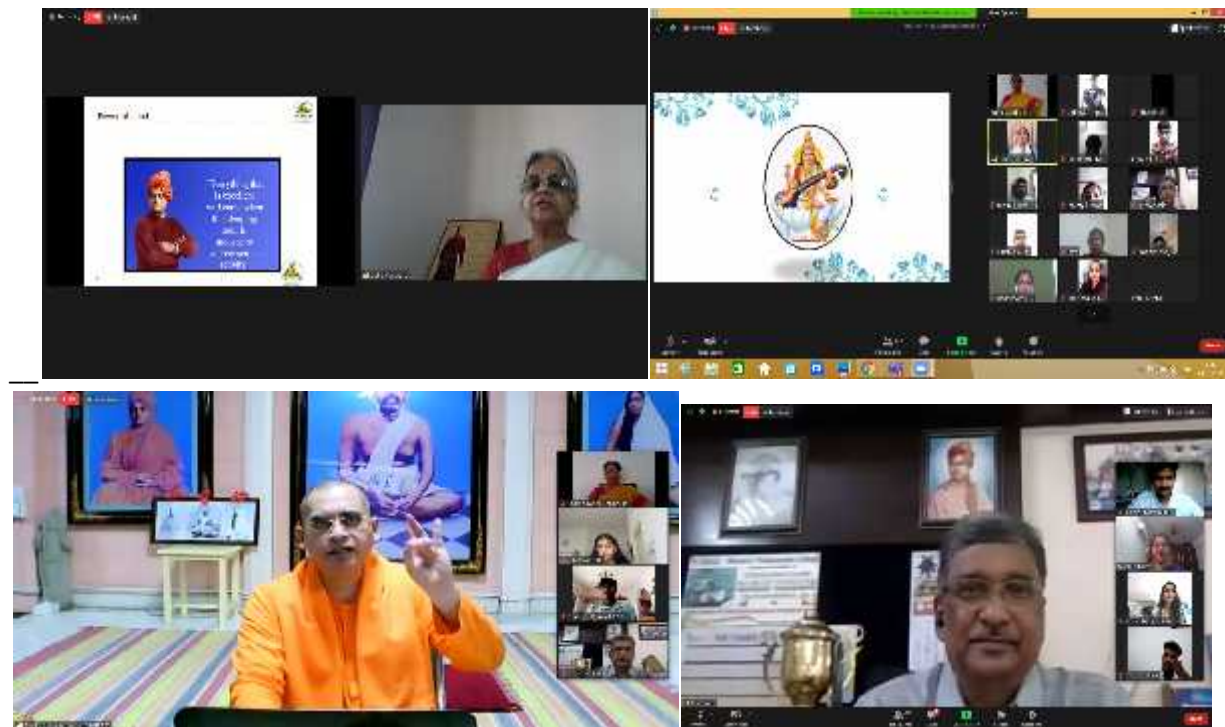
3) Online Orientation Programme for Freshers-2020

An Online Orientation Programme for the incoming first-year undergraduate students for the year 2020–21 was organised on 24th September, 2020. The programme was streamed through Zoom and Facebook platforms and had a participation of around 900 students.

Dr C Kameswari , Head ,Department of Languages, welcomed all the participants. The students were given a virtual experience of the college through a video presentation. They were taken on a tour of the campus - the college buildings the various departments of the college, the spacious classrooms, labs, library, the sports complex and the canteen. A PowerPoint presentation was also relayed that showcased the various activities organised in the college all through the year like – national seminars, workshops conferences, college festivals ,club activities, outreach programmes, industrial visits and so on.

The program started with Ganesha Stuti, Saraswati Vandana followed by Bhavans prayer. Air Cmde JLN Sastry, VSM, Vice-Chairman Bhartiya Vidya Bhavan spoke about the founder of Bharatiya Vidya Bhavan, Kulapati KM Munshi his vision and his legacy.

Mr Sharad Vivek Sagar, CEO and Founder of Dexterity Global, an organization with a worldwide recognition in the field of education and public service, a motivational speaker, a youth icon and a guest speaker of the day exhorted the students to follow the ideals of Swami Vivekananda to stay rooted to Indian culture, its value systems and to strive to be a better human being and serve the society.





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CODE OF CONDUCT COMMITTEE MEETING-2019

A meeting of the Code of Conduct Committee was held on May 24, 2019 at 12.00 noon at Bhavan's Vivekananda College of Science, Humanities and Commerce, Sainikpuri, Secunderabad 500094.

The following members attended the meeting:

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|------------------------|---|--|
| 1) Prof Y Ashok | : | Chairperson |
| 2) Mrs B Niraimathi | : | Coordinator |
| 3) Dr C Kameswari | : | Head Dept of Languages |
| 4) Mrs L V Kamala Devi | : | Asst Professor, Dept of Commerce |
| 5) Mr N Bhaskar | : | Lecturer, Dept of Computer Science |
| 6) Dr Kavitha Lal | : | Asst Professor, Dept of Management studies |

Action Plan /Resolutions Taken

- 1) To organize a Faculty Development Programme for the Teaching staff in the beginning of the academic year 2019-20, in association with Vivekananda Institute of Human Excellence (VIHE), Ramakrishna Math, Hyderabad
- 2) An Induction Programme to be organized for the fresher's batch, UG I year 2019-20, to acquaint them with the code of conduct of the college and the values of Bhavan.
- 3) An Orientation Programme will be organized for UG II year students of all disciplines to introduce the values of Swami Vivekananda and to develop a sense of respect for the ancient culture and heritage of India.

Action Taken Report- 2019-20

1) Faculty Development Programme

The Department of Languages organized a two-day Faculty Development Programme in collaboration with IQAC ,BVC on 3-4 June 2019. Day One of the FDP was conducted at BVC and Day Two at R K Math, Hyderabad.

Dr Santhosh Mahapatra, Assistant Professor, Department of Humanities & Social Sciences, BITS Pilani, Hyderabad took the first session and spoke on “Effective Teaching Methodologies using ICT”.The speaker of the second session was Mr M Pardhasaradhi, Professor from Siva Sivani Institute of Management, Secunderabad. He spoke on various strategies to improve cognitive skills. In the third session, Dr A. S. Chakravarthy, Librarian Osmania University gave a comprehensive overview of e-resources and search strategies,and drew attention to Copyright issues and Plagiarism.It was followed by an animated session by Scientist, Dr Subba Rao who spoke on nutrition, health and well-being.



2) Induction Programme

An Induction programme was organized on **June 20 2019**, for the newly joined first year undergraduate students in the college campus at Sainikpuri.

Principal, Prof. Y. Ashok, welcomed the 27th batch of UG freshers into the portals of the Institution He motivated the students and advised the students that along with good academics, students should participate in sports and cultural activities of the college for their all round development.

The Chief Guest of the programme was **Swami Bodhamayanandaji**, *Director, Vivekananda Institute of Human Excellence, Sri Ramakrishna Math, Hyderabad*. He spoke on the true values of life citing inspiring real-life examples.

The Guest of Honour for the programme was **Prof. R. Pradeep Kumar**, *Professor of Civil Engineering and Head-Earthquake Engineering Research Centre, IIT, Hyderabad*. He gave practical insights into life and stressed upon recognizing important relationships and urged students to change rigid mindsets.



3) Orientation Programme for UG Students

Every year, the Centre for Excellence chapter of the college organizes an orientation programme for all UG II year BA, BBA, BSc, BCA and B. Com students at Ramakrishna Math. This year the programme was organized from 27 November to 11 December, 2019. The aim of this programme was to promote discipline among the students; communication skills, leadership abilities and above all maintaining good human relationship with pure mind and body. A total of 978 students availed the benefit of the wonderful lectures, group discussions and interaction over video conferencing at R.K Math.





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CODE OF CONDUCT COMMITTEE MEETING-2018

A meeting of the Code of Conduct Committee was held on 28th May 2018, at 11.00 am at Bhavan's Vivekananda College of Science, Humanities and Commerce, Sainikpuri, Secunderabad 500094. A new committee came into effect from 7th June 2018. The following are the new members of the committee, who attended the meeting:

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|------------------------|---|--|
| 1) Prof Y Ashok | : | Chairperson |
| 2) Mrs B Niraimathi | : | Coordinator |
| 3) Dr C Kameswari | : | Head Dept of Languages |
| 4) Mrs L V Kamala Devi | : | Asst Professor, Dept of Commerce |
| 5) Mr N Bhaskar | : | Lecturer, Dept of Computer Science |
| 6) Dr Kavitha Lal | : | Asst Professor, Dept of Management studies |

Action Plan /Resolutions Taken

- 1) A Faculty Development Programme to be organized for the Teaching staff in association with Vivekananda Institute of Human Excellence (VIHE), Ramakrishna Math, Hyderabad in the beginning of the academic year 2018-19.
- 2) An Induction Programme to be organized for the freshers, UG I year 2018-19 batch to familiarize them with the core vision and values of Bhavan and code of conduct in the college.
- 3) Orientation Programme for UG II year students of all disciplines in association with VIHE, Ramakrishna Math, Hyderabad
- 4) Unveiling a life size statue of Swami Vivekananda in the college campus to mark the Silver Jubilee celebrations in the college.

2) Induction programme for Freshers - Bhavans' Vivekananda College, Secunderabad organized Induction programme for the new UG students on June 20, 2018 at Dr.T.S.Thakore Auditorium, BSRKV.

The programme started with the traditional lighting of lamp, Saraswathi Vandana and Bhavan's Prayer. Two students attired as Kulapathi K.M.Munshi(Founder of Bhartiya Vidya Bhavan) and Swami Vivekananda graced the dais to impress upon the Freshers ,the ideals and vision of these eminent personalities, whose footsteps the college strives to emulate.

Air Commodre (Retd.) J.L.N.Sastry, Vice Chairman, Bhartiya Vidya Bhavan addressed the students and encouraged them to read about Kulapati K M Munshi and the teachings of Swami Vivekananda .

Prof.Y.Ashok, Principal welcomed the 25th batch of UG first year students and congratulated them for being the silver jubilee batch of the college. He advised the students to study well under the experienced faculty and to make best use of the labs, library and sports facilities available.

T.R.Ganesh DGM, NTPC(Retd.) , a renowned motivational speaker, spoke about the importance of character and value system in life.

The Guest of Honour, Dr.K.S.Ratnakar , Director, Global Hospitals, Hyderabad, reiterated the need to inculcate the right values , ethics, integrity and discipline to achieve success in life.



3) Orientation Programme for UG II year students

From 28 November to 15 December 2018, UG II year students attended an Orientation Program organized by VIHE ,Ramakrishna Math, Hyderabad. Swami Bodhmayanandaji explained the importance of Self control and obedience in a student life. He described the paintings in the meditation hall and explained the benefits of meditation. MrsMadhivilatha, one of the speakers, advised the students to respect the opposite gender and to give respect to the traditions and culture of India.



- 4) **Unveiling a life size statue of Swami Vivekananda in the college campus to mark the Silver Jubilee year of the college.**

The programme started with pooja performed by Air Cmde JLN Sastry, Vice Chairman, BVB, Prof Y Ashok, Principal BVC and joined by Shri IYR Krishna Rao, IAS (Retd.), Chairman, BVB. A Poorna Kumbha welcome was accorded to the chief guest, Swami Bodhamayanandji, Director, VIHE from Ramakrishna Math. The unveiling of the Swami Vivekananda statue was performed by Swami Bodhamayanandji at 9:42 am with traditional rituals and mantras recited by a priest.

The speeches by dignitaries followed by a cultural programme was organized at Vivek Bharatauditorium



